



CONNOQUENESSING BOROUGH COUNCIL MEETING

January 2, 2018

The public meeting of the Borough Council of Connoquenessing was called to order at 7:30 pm at the Connoquenessing Borough building.

The Oath of Office was administered to newly elect Council members Nathan Reed, Mitch Leech, and Frances Smith by Mayor Rader.

Lloyd Leslie was nominated to the position of Council President by Leech and was unanimously elected to the position.

Francis Smith was nominated to the position of Council Vice President by Leech and was unanimously elected to the position.

Present were Council members Lloyd Leslie, Nathan Reed, Mitch Leech, Francis Smith, Dave Hilliard, and Mayor Harold Rader.

Also present were Daniel Cox, Linda and Len Schoettker, and Vickie Forbes.

Appointments were reviewed. Leech motioned, Smith seconded to approve appointments as reviewed. Motion passed.

2018 Appointments

Vacancy Board	Vickie Forbes
President Pro Tem	-----
Municipal Code Association	Executive Committee
Secretary/Treasurer:	Vickie Forbes
Open Records Officer:	Secretary by Resolution
Butler County Tax CC	Vickie Forbes
Depositor:	WESBanco Bank
Building Janitor:	Vickie Forbes
Park Caretaker:	Nathan-Kenneth Schultheis
Building Permits:	Middle Dept. Insp. Agency
Zoning/Code Enforcement:	Municipal Code Association
Engineer:	Gannett Fleming, Inc.
Solicitor:	Larry Lutz
Emergency Management Coordinator:	Daniel Cox
PA One Call:	Dave Bocci

Committees:

Fire:	David Hilliard	
	Nathan Reed	
Law & Order	Mitch Leech	
	Harold Rader	
Street	Lloyd Leslie	
	Francis Smith	
Park	David Hilliard	
	Francis Smith	
Sewage Financial	David Hilliard	
	Francis Smith	
Planning Committee:	Mitch Leech	Lloyd Leslie
	Harold Rader	John Eberle
	Rob Campbell	Steve Miller

SEWAGE PLANT UPDATE

No Report

EMERGENCY MANAGEMENT COORDINATOR

Dan Cox attended the 2nd Annual Security and Risk Management Symposium on December 14, 2017, hosted by The PA Governor’s Office of Homeland Security on infrastructure security. Discussion followed on quarterly reporting by EMC and future meetings.

BUSINESS

Leech motioned, Reed seconded to approve the meeting minutes of December 5, 2017. Motion passed.

Smith motioned, Reed seconded, to accept the submitted November 2017 Treasurer’s Report. Motion passed.

Reed motioned, Leech seconded, to approve the bills as submitted. Motion passed.

Leslie stated that the Borough had been reimbursed for the repairs to the intersection of Main Street and Rt. 68 by Rex Energy for the amount of \$588.72.

OLD BUSINESS:

State Workers Insurance Compensation (SWIF)

Final results of the dispute concerning the 2016 audit have not been received. An executive decision was made on 12/28/17 to switch workers comp coverage on Borough employees to Selective and to create a policy with SWIF covering the Fire Department. Action was required on 12/28/17 to avoid any lapse in coverage for FD members. Even though the WC rates are lower with Selective for Borough employees, an increase in premium of approximately \$125 will be realized by the Borough due to a minimum premium requirement.

MINUTES – 01/02/2018



Act 537 Plan Revised Draft

The Borough Engineer has not received any correspondence from the Butler County Planning. No comments have been received from Planning Committee members. A letter will be sent to all Planning Committee members establishing a deadline for comments.

Revised Phase 3 Planning Module Components-Resolution 2018-02

Submitted forms were reviewed by the Borough Engineer and approved for signatures. Reed motioned, Leech seconded to adopt Resolution 2018-02 and to sign the planning module forms. Motion passed.

Leslie read a resignation letter from Carol Kaufman, Tax Collector. Hilliard motioned, Leech seconded to accept the resignation. Motion passed. Council requested action be taken to have Borough real estate taxes collected by Butler County. Contacts will be made with the Solicitor and Butler County.

NEW BUSINESS:

PA Department of Conservation and Natural Resources – Grant

A letter from the PA DCNR stating that the Borough was awarded a \$40,000 grant was reviewed and discussed.

Municipal Code Association

Council reviewed a request by the MCA to handle building inspections for the Borough and discussed their fee schedule and how those fees applied to an existing building permit application. Council elected to make no changes to the building inspections.

Fee Resolution 2018-01

The Fee Schedule was reviewed. Leech motioned, Smith seconded to adopt Fee Resolution 2018-01. Motion passed.

Diehl Accounting & Financial Services – Terms of Engagement

Council reviewed. Audit to begin January 15, 2018.

Gannett Fleming – Annual Consulting Engineering Services 2018

Gannett Fleming was approved as Borough Engineer with appointments.

2018 Community Development Block Grant Program

Council discussed the objective of the grant program and determined that the Borough could not meet the low-moderate income requirement to be eligible for funding.

COMMITTEE REPORTS:

Fire:	No Report
Law and Order:	No Report
Streets:	No Report
Zoning/Planning:	No Report
Borough Building:	No Report
Park:	Smith reported on the cookout the Boy Scouts had in December in the Park.
Sewage Financial:	No Report

Leech motioned, Reed seconded at 8:45 pm to adjourn the meeting. Motion passed.

Respectfully submitted,

Vickie L. Forbes
Vickie L. Forbes
Borough Secretary/Treasurer