



## MINUTES

### CONNOQUENESSING BOROUGH

December 04, 2012

The public meeting of the Borough Council of Connoquenessing was called to order at 7:30 pm at the Connoquenessing Borough building.

Council members present were Lloyd Leslie, Ronald Kaufman, Mitch Leech, Francis Smith, and Mayor Rader.

Also present were Dave Bocci and Vickie Forbes.

#### **Sewage Plant Update**

Dave Bocci presented a quote from KWM Controls on the proposed purchase of a Flow Meter circuit board to replace the existing unit which prohibits the use of the weekly chart recorder feature. This was one of the action items identified on a report from the PUC.

Bocci reviewed details of the Maintenance and Operation Agreement that will end on 10/12/13. He discussed the possibility of renewing the contract effective the first of the year without significant changes. For budgeting reasons, having this contract follow the calendar year would be a benefit to the Borough. Council agreed to address at the January meeting.

Kaufman motioned, Smith seconded, to accept as presented the November 5, 2012, meeting minutes. Motion passed.

Smith motioned, Leech seconded to move the money in the Capital Fund PNC Money Market account to the newly created General Fund checking account in ESB Bank. Motion passed.

Smith motioned, Kaufman seconded, to accept the submitted October 2012, Treasurer's Report. Motion passed.

Leech motioned, Kaufman seconded, to approve the bills as submitted. Motion passed.

#### **OLD BUSINESS:**

##### 2013 Liability/Workers Comp. Insurance Package

Leech motioned, Smith seconded to approve the 2013 Liability/Workers Comp. Insurance package declining the Terrorism coverage, the Crisis Response coverage and the GreenPac coverage. Motion passed.

##### BCTCC

The Connoquenessing Borough's portion of the BCTCC fee for 2013 will be \$59.56.

##### Act 13 Funds – Oil & Gas Impact Fee

A check for \$1,311.03 was received and deposited in a new account created for the impact fee payments. A report must be filed by April 15, 2013, indicating how the Borough intends to use these funds.



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## 2013 Budget

At 8:10 pm Council began an executive session which reconvened at 8:18 pm to discuss wages. Leech motioned, Kaufman seconded to increase the Secretary/Treasurer's salary by 5% to \$18.90 per hour. Motion passed. Council discussed different options regarding the Park Caretaker and requested that he be invited to the January 8, 2013, meeting to discuss equipment and ideas he may have for improving his responsibilities with the Park.

Kaufman motioned, Leech seconded to accept the proposed 2013 Budget. Motion passed.

## Ordinance 23-13

Kaufman questioned whether taxes should be increased. Council discussed. Kaufman motioned, Smith seconded to adopt Ordinance 23-13. Motion passed.

## Catch Basin Inventory

Council reviewed the updated list provided by Tom Thompson of all catch basins in the Borough.

## **NEW BUSINESS:**

### Borough Roof Bid – M&M Amish Construction

Smith reviewed with Council the proposals received for replacing the roof on the Borough building, re-shingling vs. metal roof. Council discussed. Smith motioned, Kaufman seconded to accept the proposal to put a metal roof on the building with snow guards added to the proposal. Motion passed.

### 2013 Meeting Dates

Leech motioned, Smith seconded to advertise the proposed meeting dates for 2013. Motion passed.

### DCNR Grant

Council discussed the upcoming grant process through the DCNR for public recreation and conservation projects. The Secretary indicated that a contact made with Tom Thompson supported his involvement with the application and other requirements. Council was in agreement to move forward with the application.

### Gannett Fleming – Proposal for Annual Consulting Engineering Services for 2013

Kaufman motioned, Leech seconded to approve the proposal for 2013. Motion passed.

Leech proposed discussion on how to promote small businesses in the Borough on Main Street. Council discussed.

## **COMMITTEE REPORTS:**

**Fire:** No Report

**Law and Order:** No Report

**Streets:** Council reviewed comments from Attorney Lope on bonding of Borough roads.



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Council approved the purchase of street signs with the appropriate break-a-way posts and hardware as approved for in the 2012 Budget.

**Zoning/Planning:** No Report

**Borough Building:** Leslie reported that he would contact Tom Hilliard to address the need for non-skid strips for the ramp into the building.

**Park:** No Report

**Sewage Financial:** No Report

**Code Enforcement:** No Report

Leech motioned, Kaufman seconded to adjourn the meeting at 9:18 pm. Motion passed.

Respectfully submitted,

Vickie L. Forbes  
Borough Secretary/Treasurer